

# Gurugram University, Gurugram

(Established by the State Legislature Act 17/2017)

Sector-51, Gurugram -122003 (Haryana)



Agenda for 38<sup>th</sup> meeting of Executive Council of Gurugram University scheduled to be held on 22.12.2025 at 12:00 noon in Board Room of the University/ videoconferencing.

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	Any other item with the permission of the Chair.	

**Item No.EC/38/01: To confirm the minutes of the 37<sup>th</sup> meeting of the Executive Council held on 22.07.2025.**

The minutes of 37<sup>th</sup> meeting of the Executive Council held on 22.07.2025 were circulated amongst the members. The copy of minutes is placed as **Annexure-A, pages- 01 to 16**. No comments were received from any member.

Now, the minutes are placed before the Council for confirmation.

**Item No.EC/38/02: To report the action taken, wherever required, on the decisions taken by the Executive Council in 37<sup>th</sup> meeting.**

The action taken report on the decisions taken by the Council in its 37<sup>th</sup> meeting held on 22.07.2025 is placed before the Council for information and suggestions, if any:

Item No.	Particulars	Action taken
EC/37/01	Confirmed the minutes of the 36 <sup>th</sup> meeting of the Council held on 17.03.2025.	Noted
EC/37/02	Approved the action taken, wherever required, on the decisions taken by the Council in its 36 <sup>th</sup> meeting.	Noted
EC/37/03	Noted the appointment of Dr. Sanjay Kaushik, Prof. University of Business School, Panjab University, Chandigarh, as Vice-Chancellor, Gurugram University w.e.f. his date of joining i.e. 17.06.2025 (FN).	Noted
EC/37/04	Noted the appointment of Dr. Sanjay Arora, as Registrar, Gurugram University w.e.f. his date of joining i.e. 09.06.2025 (FN).	Noted
EC/37/05 (1) to (12)	Ratified the action taken by the Vice-Chancellor in anticipation / subject to approval of the Executive Council	Noted
EC/37/06	Extended the term of engagement of following Adjunct Faculty members:- Ms. Mansi Aneja, Adjunct Assoc. Prof. (Education)- for six months w.e.f. 16.04.2025. Dr. Vandana Gandhi, Adjunct Assoc. Prof. (Education)- for six months w.e.f. 15.04.2025	Office order issued in this regard.
EC/37/07	Approved the cases of confirmation of service of following non-teachings :- Sh. Punit Sharma, Lab. Attdt. confirmed w.e.f. 13.02.25. Sh. Ashish Kumar, Lab. Attdt. confirmed w.e.f. 02.02.25 Ms. Sonia Akolia, Lab. Attdt. confirmed w.e.f. 17.02.25 Ms. Tannu, Lab. Attdt. confirmed w.e.f. 16.02.25	Confirmation letters issued.
EC/37/08	Extended the terms of following Adjunct Faculty members:- Dr. Sarla Balachandran, Adjunct Prof.(Chemistry) – for six months w.e.f. 07.04.2025. Dr. Neera Verma, Adjunct Prof. (Economics)- for six months w.e.f. 08.04.2025.	Office order issued in this regard.
EC/37/09	Approved the revised rules for Financial Assistance to teachers for attending conferences, seminars, symposiums, Workshops (in India and abroad) and to recommend amendments in rules related to recommend amendments in rules related to Academic	Notified.

	and Duty Leaves, on the recommendations by the Committee given in its meeting held on 21.07.2025.	
EC/37/10	Considered and approved the recommendations of the Committee regarding uniformity in nomenclatures of Visiting teachers from outside the University.	Notified
EC/37/11	Resolved to approve that the affiliation of Institute of Corporate Affairs, Manesar Gurugram be withdrawn w.e.f. academic session 2023-24.	Notified.
EC/37/12	Resolved to allow Dr. Rani Devi, Professor (Environmental Sciences) of CDLU to join this University as Professor in the Dept. of Bio-Sciences on deputation basis initially for a period of one year or till the regular appointment whichever is earlier.	Dr. Rani Devi Joined on dt. 24.07.25
EC/37/13	Approved the re-engagement of contractual Assistant Professors (as listed in item) who have worked during Academic Session 2024-25, for the academic session 2025-26.	Re-engaged.
EC/37/14	Approved the extension in terms of engagement of Dr. Rashmi Jha as Adjunct Professor in Dept. of Engg. & Tech. w.e.f. 23.07.2025 as recommended by the Chairperson	Order issued.
EC/37/15	Resolved to withdraw the decision taken vide resolution no. 07 in its 32 <sup>nd</sup> meeting held on 10.06.2025 and approved that the University may continue to adopt University Account Code of the M.D. University, Rohtak or as amended time to time by the MDU, Rohtak.	Notified.
EC/37/16	Considered and approved to re-engage the following contractual Assistant Professors in the Dept. of Engg. & Technology:- Dr. Navdeep, 2. Ms. Anu Yadav and 3. Shalu Yadav.	Noted
EC/37/17	Ratified the action taken by the Vice-Chancellor in confirming the services of the teachers as listed in the item.	Noted
EC/37/18	Ratified the action taken by the Vice-Chancellor in extending the term of engagement Dr. Sushma Gupta as Adjunct Professor (Political Sciences) for another period of six months w.e.f. 01.06.2025.	Noted
EC/37/19	Ratified the action taken by the Vice-Chancellor in approving the revised allocation (as proposed) of vacant posts of Assistant Professors.	Noted
EC/37/20	Confirmed the services of the twenty-two teachers as listed in the item from the due date.	Noted
EC/37/21	Ratified the actions taken by the Vice-Chancellor on recommendations of the Academic Council in its 14 <sup>th</sup> meeting held on 21.07.25 vide its item nos. AC/14/03(d), (h), (i), (j), (k), (l), (o), (p), (y), (bb) and AC/14/24 respectively.	Noted.
EC/37/22	On the recommendations of the Academic Council in its meeting held on 21.07.25, considered and approved the establishment of Work Center of Indira Gandhi National Open University, New Delhi for PG Diploma in Rehabilitation Psychology (RCI approved) in the Department of Psychology, Gurugram University.	Implemented and action has been taken by the Chairperson, Dept. of Psychology.
EC/37/23	Considered and approved the recommendations of the Academic Council for approval of revised guidelines for certificate programmes in foreign languages (German, Spanish and Japanese) 2025-26.	Noted and information conveyed to concerned chairperson.

**Item No.EC/38/03: To ratify the action taken by the Vice-Chancellor under Statute-23(4) / Act 11(7):**

1	Extended the term of deputation of Dr. Rakesh Kumar Yogi, Professor for another period of 01 year w.e.f. 11.08.2025 (5 <sup>th</sup> term of deputation).			
2	Repatriated Ms. Shalini Sheoran, Asstt. Professor (on deputation) to her parent university i.e. DLCSUPVA w.e.f. 11.08.2025 (AN).			
3	Extended the term of engagement of Ms. Sunita Koak, Sports Officer for another period of 06 months w.e.f.			
4	Extended the term of engagement of following faculty member (temporary basis):-			
	S. No.	Name of Faculty with designation	Department	Extended period for six months w.e.f.
	1	Prof. (Dr.) Neera Verma, Adjunct Professor	Economics	08.10.2025
	2	Prof. (Dr.) Sarla Balachandran, Adjunct Professor	Chemistry	07.10.2025
	3	Dr. Anupama Pathak, Adjunct Assoc. Prof.	Media Studies	06.08.2025
	4	Mr. Ajay Sharma, Professor of Practice	Mgmt.	08.08.2025
	5	Ms. Meenakshi Sheroan, Professor of Practice	Media Studies	01.12.2025
	6	Dr. Supriya Sanju, Adjunct Professor	Indian Knowledge	01.12.2025
	7	Dr. Swati Sharma, Adjunct Assoc. Professor	English & Foreign Languages	01.12.2025
	8	Dr. Vandana Gandhi, Adjunct Professor	Education	15.10.2025
5	<b>Confirm the services of the following teachers :</b>			
	<ol style="list-style-type: none"> <li>1. Dr. Archana Dixit, Assoc. Professor (Mathematics) w.e.f. 13.06.25</li> <li>2. Dr. Sushil Kumar, Asstt. Professor (Physics) w.e.f. 29.06.25</li> <li>3. Dr. Govind, Asstt. Professor (Physics) w.e.f. 29.06.25</li> <li>4. Dr. Balvinder Singh, Asstt. Professor (Physics) w.e.f. 29.06.25</li> <li>5. Mr. Ashish, Asstt. Professor (Physics) w.e.f. 29.06.25</li> <li>6. Dr. Devika, Asstt. Professor (English &amp; Other Foreign Languages) w.e.f. 29.06.25</li> <li>7. Dr. Gurpreet Singh, Asstt. Prof. (Physiotherapy) w.e.f. 29.06.2025</li> <li>8. Ms. Usha, Asstt. Prof. (Physiotherapy) w.e.f. 02.07.2025</li> <li>9. Dr. Sonia, Asstt. Prof. (Physiotherapy) w.e.f. 29.06.2025</li> </ol>			
6	<b>Engaged the following Adjunct Faculty/ Professor of Practices/ Distinguished Visiting Faculty:-</b>			
	S.No	Name	Engaged as & Dept.	Remarks
	1	Dr. Mahavir Singh, Prof.(Retd) of DU	Distinguished Visiting Faculty (Law)	For six months w.e.f. 25.08.25
	2	Dr. Pardeep Kumar Yadav	Professor of Practice (Pharmacy)	For six months w.e.f. 03.10.25
	3	Ms. Astha Bhatnagar	Adjunct Assoc. Professor (Media Studies)	For six months w.e.f. 18.08.25

	4	Mr. Ravi Birla	Adjunct Asstt. Prof. (Media Studies)	For six months w.e.f. 18.08.25  <b>He resigned w.e.f. 17.11.25</b>
	5	Mr. Khushal Dewangan	Adjunct Asstt. Prof. (Media Studies)	For six months w.e.f. 18.08.25
7	<b>Engaged the following on temporary basis on non-teaching post under Statute-23(4) of the University Act.</b>			
	S.No	Name	Engaged as & Dept.	Remarks
	1	Mr. Sahil Bidha	Junior Animator (Media Studies)	For six months w.e.f. 18.08.25 @ 50000/- per month
8	<p><b>Approved to adopt the AICTE guidelines for engaging Professors of Practice in the Deptt. of Engg. &amp; Technology and Deptt. of Management and all the Technical courses to be introduced in future in which the AICTE regulations are applicable.</b></p> <p>The AICTE vide email dt. 30.04.2025 has conveyed that AICTE vide a Circular date 19.04.2024 has framed guidelines for Industry Academia Mobility (<b>Annexure-B, pages- 17 to 30</b>) thereby categorically specifying guidelines to engage “Assistant/Associate/Professor of Practice” in line with NEP guidelines and with an objective to bridge Industry Academia gap. These guidelines have also been published on AICTE website on 26<sup>th</sup> June 2024. AICTE has advised to comply these guidelines.</p> <p>Accordingly, the Vice-Chancellor constituted a committee for giving recommendations in this regard. The said committee in its meeting held on 25.07.2025 (<b>Annexure-B, page-31</b>) has recommended to adopt the AICTE guidelines for engaging Professors of Practice in Dept. of Engg. &amp; Technology and Dept. of Mgt. and all the technical courses to be introduced in future in which AICTE regulations are applicable. For remaining department the UGC guidelines for engaging Professors of Practice may be followed.</p> <p>The Vice-Chancellor considered and approved the recommendations of the committee. Accordingly, the notification in this issued for information of all concerned.</p>			
9	<p><b>Approved to adopt the SOPs regarding reservation of posts in direct recruitment and verification of reservation roster of teaching faculty in State Universities.</b></p> <p>It is brought to kind notice that the State Govt. vide memo no. 1/155-2019 UNP(1) dt. 18.09.2025 (<b>Annexure- C, page-32 to 34</b>) to clarify the prevailing instructions issued earlier time to time w.r.t. SOPs for direct recruitments in the State Universities under the ambit of Higher Education Department, Haryana, has derived a mechanism w.r.t. the verification of reservation roster of teaching faculty in State Universities and instructed that this mechanism shall be adopted by all the State Universities under the ambit of Higher Education Department, Haryana.</p> <p>In this regard, it is to apprise that before issuance of these SOPs, the University has already got verified the draft advertisements of teaching and non-teachings i.e. T-01-12 /2025 &amp; T- 13-23/2025 and NT-1-06/2025 respectively as per prevailing SOPs/ instructions of State Govt., from the observers and received the clearance for publishing these advertisements. Accordingly, the university has decided that SOPs dt. 18.09.2025 may be implemented after the completion of recruitments against the above said advertisements.</p>			

	<p>Further, as per the orders, as of now, the Advt. no. T-01-12/2025(for Asstt. Professors) and NT-02-06/2025 (for non-teachings, as NT-01/2055 for P.A put on hold ) are being advertised and the advt. T-13-23/2025 (For Professors/Assoc. Professor) will be advertised in due course.</p> <p>Hence, the item.</p>													
10	<p><b>To ratify the action taken by the Vice-Chancellor in engagement of One System Analyst and One Network Engineer temporary basis initially for a period of six months, under statute 23(4) of the University Act.</b></p> <p>As per the urgent requirement of one System Analyst and one Network Engineer raised by the Director, IQAC in view of the increasing IT infrastructure and digital platforms, meeting of Registrar with technical committee was held to review of existing network infrastructure, discussion on Networking tender for Admin Block of new campus at Sector-87, Gurugram and recruitment of System Analyst, Network Administrator and Network Assistant, was held on 27.08.2025. The committee also proposed the eligibility/ qualification and remuneration for System Analyst/Network Administrator/Networking Assistant (<b>Annexed at Annexure-D, page-35 to 38</b>) . The Vice-Chancellor considered the recommendations and as proposed by the Registrar approved to engage one System Analyst and One Network Engineer initially for a period of six months @ HKRN wages as applicable time to time, under statute-23(4) of the University Act by way of walk-in-interview.</p> <p>Accordingly, with the approval of the Vice-Chancellor a Walk-in-interview was conducted 20.11.2025 at 11 Am and as recommended by the Selection Committee (<b>Annexure- D, page-39 to 41</b>), approved to engage the following technical professionals for six months under Statute-23(4) of the university act:-</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Name &amp; Father name</th> <th>Designation</th> <th>Remuneration</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Ms. Ami Thakkar</td> <td>System Analyst</td> <td rowspan="2">25300/- (as per HKRN wages applicable to time.</td> <td rowspan="2">For six months</td> </tr> <tr> <td>2</td> <td>Ms Mrunalini Dilip Shetye</td> <td>Network Engineer</td> </tr> </tbody> </table>	S.No.	Name & Father name	Designation	Remuneration	Remarks	1	Ms. Ami Thakkar	System Analyst	25300/- (as per HKRN wages applicable to time.	For six months	2	Ms Mrunalini Dilip Shetye	Network Engineer
S.No.	Name & Father name	Designation	Remuneration	Remarks										
1	Ms. Ami Thakkar	System Analyst	25300/- (as per HKRN wages applicable to time.	For six months										
2	Ms Mrunalini Dilip Shetye	Network Engineer												

11	<p><b>To ratify the action taken by the Vice-Chancellor to promote Ms. Deepali Chaudhary, J.E.(Civil) to the post of SDO (Civil) in FPL-9 and Ms. Geeta Bhardwaj, Clerk &amp; Mr. Neeraj Kumar to the post of Assistant in FPL-6 on the recommendations of the Departmental Promotion Committee &amp; Estt. Committee respectively.</b></p> <p><b>1. Case detail for promotion of Ms. Deepali Chaudhary for her promotion from J.E.(Civil) in FPL-6 to SDO (Civil) in FPL-9:-</b></p> <p>Total no. of post of SDO sanctioned : 02  Mode of recruitment : 1.5 (@75% by direct) and 0.5 (@25% by promotion)  Already filled by direct : 01  Out of remaining one vacant post, 0.5 is under direct and 0.5 in promotional quota. The DPC in its meeting held on <b>15.10.2025</b> considered her case and after found her eligible for promotion to the post of SDO, has recommended that in the interest of the existing incumbent, fraction of 0.5 in promotion quota may be rounded off to next whole digit i.e. 01 by merging fraction of 0.5 of direct quota into promotion quota fraction, and recommended her promotion to the post of SDO (Civil) in FPL-9 (<b>Annexure-E, pages- 42 to 44</b>). Thereafter, the Establishment Committee in its meeting held on 15.10.2025 (<b>Annexure-E, pages-45 to 47</b>), considered and approved this recommendation of the DPC for promotion of Ms. Deepali Chaudhary to the post of SDO (Civil).</p> <p><b>2. Case of promotion of Ms. Geeta Bhardwaj and Mr. Neeraj Kumar, Clerk-cum-DEOs to the post of Assistant in FPL-6.</b></p> <p>There were twenty (20) posts (15 UR, 04 SC &amp; 01 PwBD) of promotional quota in the post of Assistant. Out of these twenty one (21), seventeen (17) posts (13 UR &amp; SC-3) already filled by promotion and hence 04 posts (02 UR, 01SC &amp; 01 PwBD) were vacant. Accordingly, the cases of two clerk-cum-DEOs namely Ms. Geeta Bhardwaj in UR and Mr. Neeraj Kumar, clerk-cum-DEO under SC category who were eligible were placed before the DPC in its meeting held on 15.10.2025 and the DPC considered these cases of promotion and recommended for their promotion to the post of Assistants against their respective category (<b>Annexure-E, pages- 42 to 44</b>). Thereafter, the Establishment Committee in its meeting held on 15.10.2025 (<b>Annexure-E, pages-45 to 47</b>) considered and approved this recommendation of the DPC for promotion of Ms. Geeta Bhardwaj and Mr. Neeraj Kumar, Clerk-cum-DEO to the post of Assistant in FPL-6 under Gen and SC Category respectively.</p> <p>The Vice-Chancellor being the appointing authority in the both the cases of promotions to the post of SDO in FPL-9 and Assistant in FPL-6 (Group-B &amp; C posts), considered and approved the recommendations of the Establishment Committee and accordingly, promotion letter issued to the concerned employee.</p>
12	<p><b>To ratify the action taken by the Vice-Chancellor in approval of proposed amendment for promotion to the post of Personal Assistant (P.A).</b></p> <p>As per the existing rule of promotion to the post of P.A. (FPL-6), promotion on the post of P.A. is to be made amongst the <u>Stenographer</u> with 07 yrs regular service in the university</p>

<p>basis on seniority cum fitness, subject to qualifying the stenography test prescribed in the rules.</p> <p>But as there is no post of Stenographer exist and only the post of Steno-Typist (Hindi) and Steno-Typist (English) is sanctioned to this University, the office has proposed the following amendment:-</p>	
<p><b>Existing</b> rule for promotion to the post of P.A</p>	<p><b>Proposed</b> amendment in rule for promotion to the post of P.A.</p>
<p><b>By promotion amongst the Stenographer</b> with 07 (seven) years regular Service in this university bases on seniority cum fitness, subject to qualifying in the Stenography test mentioned under column-7 above.</p>	<p><b>By promotion amongst the Steno- Typists (Eng/Hindi)</b> with 07 (seven) years regular Service in this university bases on seniority cum fitness, subject to qualifying in the Stenography test mentioned under column-7 above.</p>
<p>The Vice-Chancellor considered and approved the above proposed amendment. Hence, the item.</p>	

**Item No.EC/38/04 : To consider and approve the recommendations of the duly constituted committee to replace the existing ‘Earn while Learn’ with the proposed ‘Earn While Learn: Student Centric Incentive Scheme (SCIS) alongwith four annexure containing proforma on (I) Application Form; (II) Attendance & Performance Report; (III) Selection Proforma and (IV) Online Payment through RTGS/ NEFT.**

On the recommendations of the Dean Students Welfare, the Vice-Chancellor constituted a Committee under the Convenership of Dean Academic Affairs for review and revision of the existing ‘Earn While Learn’ Scheme for the Students of UTDs. The said committee meeting held on 28<sup>th</sup> July 2025 in the office of the DAA (Minutes annexed at **Annexure-F, pages- 48 to 53**). As per the proceedings of the meetings;

1. The Committee deliberated in details on the ‘Student Centric Skill Based Incentive Scheme’ implemented as M.D. University, Rohtak and resolved to adopt the same in a simplified version to encourage and promote skill development of students for better future employability in their requisite domains and to provide avenues for effective participation in corporate life of the University.
2. A Budgetary provision of a minimum of Rs. 20,00,000/- be made out of the Dean Students’ Welfare Fund in every year for providing the financial aid to the students’ shortlisted/recommended under ‘Earn while Learn; Students Centric Incentive Scheme (SCIS).
3. A selection committee comprising the following be constituted to finally select the student(s) from the list of recommended students received from the faculty;
  - i) Dean Students’ Welfare (Chairperson)
  - ii) Dean of the Concerned Faculty (Member)
  - iii) Director Youth Welfare (Member)
4. Selection criteria for selecting / shortlisting the students shall be as under:-
  - a) Competency in the Relevant Skill – 50 Marks.
  - b) Academic Score – 25 Marks.
  - c) Aptitude to Learn & Work : 25 Marks.

5. Detail of possible opportunities/avenues to work at various departments/ branches was discussed and resolved as per the draft policy attached. All other relevant points pertaining to the scheme were also discussed in detail and were finalized as per the attached draft.
6. Proforma to apply under the scheme was discussed and finalized as per Annexure-I
7. Proforma to seek attendance and performance report was also discussed and finalized as per Annexure-II.
8. Proforma to be used by the selection Committee comprising the parameters mentioned in the point number three above was also discussed and finalized as per Annexure-III.
9. Further, the proforma for reimbursement of earning under the scheme was finalized as per Annexure-IV.

**EC/38/05 : To Consider and approve the recommendations of the Committee regarding suitable enhancement in consolidated salary to non-teaching person engaged on contract basis, held on 30.09.2025.**

The Executive Council vide resolution EC/36/09 in its 36<sup>th</sup> meeting held on 17.03.2025 while considering a case of increase in salary of a temporary non-teaching employees Sh. Narender Kumar, Lab. Attdt., had resolved to frame a policy for increase in salary of contractual employees.

Accordingly, the Vice-Chancellor has constituted a committee for the purpose. The said committee in its meeting held on 30.09.2025 considered the matter and after detailed deliberation recommended that any non-teaching person engaged on contract basis under any provisions (**except honorarium/visit basis/daily wages**) should be provided a suitable enhancement in consolidated salary after completion of one year. The suitable enhancement may be kept equivalent to the percentage increase as declared by the State Govt. on year to year basis on basic pay for HKRN employees. (**copy of proceedings annexed herewith at Annexure-G, pages-54 to 55**).

In this regard, it is brought to kind notice that presently there are 07 non-teachings are working on temporary basis on various posts (Section Officer/Lab. Asstt./Senior Consultant/Sports Officer/Physiotherapist/Creche Attdt.). These existing temporary non-teaching were initially engaged for six months by the Vice-Chancellor under statute-23(4) of the University Act and thereafter their engagements are extended time to time. Out of these persons, salary of only two persons was increased of namely Sh. Suresh Taneja, S.O w.e.f. 01.08.24 and Sh. Narender Kumar, Lab. Attdt. w.e.f. 01.04.2025 and no increment was granted to rest of the 05 persons since their initial engagement.

Therefore, if the recommendation of the Committee is approved **then it is to be decided** that from which date the period of one year is to be counted for suitable enhancement in the case of existing temporary employee as recommended by the Committee i.e. **either** from the date of last extension **OR** from date of last increment/enhancement if any **OR** from the date of issue of order/notification to be issued after approval of E.C.

**EC/38/06 : To consider and approve the recommendations of the Establishment Committee for appointment on the post of Controller of Examinations on deputation basis.**

As per the orders of the Vice-Chancellor, a notice for inviting applications for filling up of one post each of Controller of Examinations was advertised in Newspaper and uploaded on university website vide advt. no. NTD-01/2025. Total nine (09) applications for COE was received as on last date i.e. 06.11.2025. The Scrutiny Committee in its meeting held on 11.11.2025 scrutinized the application and submitted its report as under:-

S.no.	Name	Applied for the post	Remarks
1	Pradip Kumar Yadava	COE	Not Eligible as working in Private University
2	Ashima Mangla	COE	<b>Eligible</b>
3	Anil Kumar	COE	<b>Eligible</b> subject to submission of NOC
4	Mandeep Singh Heer	COE	Not Eligible as working in Private Institute
5	N.K. Mishra	COE	Not Eligible as working in Private Organization
6	Gourav Sharma	COE	Not Eligible as working in Private Organization
7	Kamal Kumar Sharma	COE	Not Eligible as working in Private University
8	Phool Kumar	COE	<b>Eligible</b> subject to submission of NOC
9	Ashu Kakkar	COE	Not Eligible as working in Deemed to be University

The Establishment Committee in its meeting held on 21.11.2025 taken interview of three (03) eligible candidates for the post of COE and submit its recommendations in a sealed envelope which will be placed on the table at time of meeting of the Executive Council for its consideration.

**EC/38/07 : To consider and approve the deputation of Dr. Vikram Meena, Asstt. Professor (Social Work), Indira Gandhi National Tribal University, Amarkantak, M.P. to Gurugram University as desired by the Hon'ble Education Minister, Haryana.**

The Hon'ble Education Minister, Haryana vide his note received through Higher Education Deptt., Haryana vide its diary no. 45333 dt. 02.09.2025 (*Annexure-H, page no.-56*) has desired that Dr. Vikram Meena, Asstt. Professor (Social Work), IGNTU, Amarkantak, M.P may be taken in Gurugram University. Accordingly, this university has requested the Registrar, IGNTU, Amarkantak to send the case of deputation of said teacher through proper channel alongwith NOC for the purpose.

The Registrar, IGNTU, Amarkantak, MP vide letter no. IGNTU/A&E/2025/101 dt. 21.11.2025 (*Annexure-H, page- 57*) has conveyed that Extra Ordinary Leave has been granted to Dr. Vikram Meena for one year without specifying the effective date. The Vice-Chancellor considered the said sanction of Extra Ordinary Leave as deemed NOC of IGNTU,

Amarkantak for his deputation, initially for a period of one year and ordered to place before the Executive Council.

In this regard, it is submitted that presently there is no post of Assistant Professor have been allocated to Dept. of Social Work. However, there are 38 sanctioned posts which are lying vacant in other departments and their recruitment is in process. If he is taken on deputation then his salary will be drawn against a vacant post of Assistant Professor.

Hence, the item.

**EC/38/08: To consider and approve the draft rules for “Draft Rules for Fixation of Seniority of Regular Teachers appointed in the University Teaching Departments.**

Earlier the Executive Council vide item no. 08 in its 36<sup>th</sup> meeting held on 17.03.2025 considered the rules for Fixation of Seniority of regular teacher appointed in UTDs which was drafted by a committee under the convenorship of the then DAA (**Annexure- I, page-59-60**) and had resolved to place it again in next meeting after getting legal opinion from experts. In compliance, the opinion was sought from the legal cell as per which the drafted rules are in consonance with the sister concern universities. These are not contrary to Govt. instructions/ rules. Thus, the same may be approved after clarifications.

Accordingly, as per queries/clarifications raised by the Legal Assistant vide **annexure-I, page-61**, the draft rules were amended (**Annexure-I, page-62**) which was revisited by another committee under the convenorship of present DAA as some of the members of previous committee were left the university, in its meeting on 03.12.2025 (**Annexure-I, page-58**) and after detailed discussion at length in view of existing rules in the State Govt. sister Universities, unanimously resolved to recommend to amend the draft rules of Seniority as per **Annexure-I, page-63**.

Hence, the item.

**EC/38/09: To consider the recommendations of the Academic Council to consider and approve the recommendations of the PGBOS and UGBOS of Dept. of Physiotherapy and proposal for implementation of NCAHP, Govt of India - Curriculum for BPT & MPT w.e.f. 2026–2027.**

Meeting of the Academic Council is scheduled to be held on 18.12.2025 and accordingly, the recommendations of the Academic Council on the subject matter will be placed on the table.

Any other item with the permission of the Chair.

Sd/-

**Registrar-cum-Secretary  
Executive Council**

Sd/-  
**Vice-Chancellor**

**Supplementary Agenda for Executive Council meeting to be held on 22.12.2025**

**Item No.EC/38/10: To consider and approve the recommendations of the Academic Council.**

The Academic Council in its 15<sup>th</sup> meeting held on 18.12.2025 resolved to approve the following and referred the same to the Executive Council:-

AC/15/03/(c)	Ratified the action taken by the Vice-Chancellor in approving the Admissions Guidelines for the Ph.D. admissions 2025.
AC/15/03(e)	Ratified the action taken by the Vice-Chancellor in approving the Admissions Guidelines for the Diploma and Certificate Courses of the Academic Session 2025-26.
AC/15/03/(mm)	Ratified the action taken by the Vice-Chancellor in approving the Amendment in the Ordinance of Undergraduate Programmes under Learning Outcome Based Curriculum Framework as per NEP-2020. <b>(Annexure-J, pages-64-73)</b>
AC/15/14	Considered and approved the recommendations of the committee regarding demarcation of zones of affiliated Colleges of Gurugram University for constitution of Court and Academic Council under statute-9(1)(I)(b)(v) & (vi) and 14(1)(II)(iv)(a) &(b) of the University Act. (Annexure-B). Further resolved the Chairman, Academic Council for any addition and deletion of colleges in Zones.
AC/15/15	Considered and approved the provision of Teaching Assistantship for Non-Paid Research Scholars (Ph.D. Scholars) as recommended by a committee with minor amendment w.r.t. Honorarium for practical classes : Rs. 350/- for two hours, in its meeting held on 27.08.2025. <b>(Annexure-K, pages- 74-81)</b>
AC/15/16	Considered and approved the Memorandum of Understanding (MoU) signed between Gurugram University and Silver Streaks Multi-speciality Hospital (SSMH), Gurugram, for hospital-based academic teaching and clinical training of BPT & MPT students, in compliance with the provisions of the NCAHP Act, 2021, HSCP Regulations, and the revised NCAHP Scheme and Curriculum.
AC/15/17	Considered and approved the Memorandum of Understanding (MoU) signed between Gurugram University and Silver Streaks Multispecialty Hospital (SSMH), Gurugram, for management and delivery of clinical services at the University Health Centres located at Sector-51 and Sector-87 Campuses, executed on 17.12.2025.)
AC/15/18	Considered and approved to start a new Undergraduate Programme B.Sc. in Mathematics and Computing from the Academic Session 2026-27. <b>(Annexure-L, pages-82-84)</b>

**Item No.EC/38/11: To ratify the action taken by Vice-Chancellor in approving the promotion of the non-teachings on Group-B and C post on the recommendations of the Establishment Committee & DPC in its meeting held on 18.12.2025 and 17.12.2025 respectively.**

The Establishment Committee in its meeting held on 18.12.2025 considered and approved the promotion of following non-teachings on the recommendations of the DPC in its meeting held on 17.12.2025:-

1. Sh. Sanjiv Chugh & Sh. Rajiv Raman, Assistants to the post of Superintendent in FPL-7.
2. Sh. Puneet Sharma, Clerk-cum-DEO to the post of Assistant in FPL-6.
3. Sh. Nitin Kumar, Library Cleaner (Group-D) to the post of Daftri in FPL-2.

The Vice-Chancellor being the appointing authority as per University Act considered and approved the promotion of above non-teachings as recommended by the DPC and Establishment Committee respectively. Proceedings of Establishment Committee are at **Annexure- M, pages- 85-91.**

**Item No.EC/38/12: To ratify the action taken by the Vice-Chancellor in extending the term of engagement of the teaching and non-teachings.**

The Vice-Chancellor extended the term of following teaching and non-teachings who have been appointed under statute 23(4) of the University:-

S. No.	Name of the employee & Designation	Deptt./Branch	Present term going to be completed on	Extended term
1	Dr. Sushma Gupta, Adjunct Professor	Political Sci.	30.11.2025	For six months w.e.f. 01.12.2025
2	Sh. Suresh Taneja, Section Officer	Accounts Branch	31.12.2025	For six months w.e.f. 01.01.2026

**Item No.EC/38/13: To ratify the action taken by the Vice-Chancellor in engagement of a Technical Advisor Sh. K.N. Bhatt.**

In connection with an arbitration case relating to the construction work, on the recommendations of Technical Advisor/Building Construction Committee and Registrar, the Vice-Chancellor engaged Sh. K.N. Bhatt as a Technical Advisor initially for a period of three months **on consolidated remuneration of Rs. 40000/- per month** with the following terms & conditions:-

1. He will not be entitled to any benefit of Gratuity, Provident fund, Earned Leave or Leave encashment, medical allowance and residence.
2. His presence in the University is required at least 7 or 8 days in a month.

3. He shall be compensated proportionately for the additional days of service rendered. However, he will be required to visit wherever called needed by the University in connection with technical works.
4. He will have full powers of Engineer-in-chief. He will examine and accord the technical sanction of estimates as well as scrutinize the tenders/bids costing beyond Rs. 5 lacs.
5. Any case related to arbitration will be dealt / headed by him.
6. Any other matters which are not covered under above conditions shall be considered by the Vice-Chancellor in the larger interest of the University and the decision of the Vice-Chancellor will be final.

**Item No.EC/38/14: To ratify the action taken by the Vice-Chancellor in allowing the advertising the post of Assistant Professors on contract basis in the Department of Psychology, Economic and Education for the Academic Session 2025-26.**

As per the requirement received from the Chairpersons, Psychology, Economics and Education, the Vice-Chancellor allowed to advertise the post of Assistant Professors on contract basis for the academic Session 2025-2026 with consolidated remuneration of Rs 57700/- equivalent to the entry level of regular Assistant Professor in following departments:-

S.No	Name of Dept.	No. of Posts advertised
1	Psychology	04 (EWS-1, PwBD-1, DSC-1 & OSC-1)
2	Economics	01 (BCA)
3	Education	02 (EWS-1, DSC-1)

Accordingly, the advertisement made vide advt. no. T-25-27/2025 (**Annexure-N, pages- 92-110**).

Further, the Vice-Chancellor has also approved to advertisement one post of Asstt. Professor (on contract basis) in Political Science as proposed by Chairperson, Dept. of Political Sciences & Public Policy.

**Item No.EC/38/15: To consider and approve the proposed amendments in advt. No. T-01-12/2025 (Assistant Professor)**

The following amendment in the above advertisement is proposed :-

1. Considering the AICTE notification no. F.no. 61-1/P&AP/7<sup>th</sup> CPC/2016-17 dt. 07<sup>th</sup> November, 2022 (**Annexure-O, pages- 111-112**), the eligibility qualification for the post of “Assistant Professor in the Computer Science & Engineering (CSE)” is hereby revised as follows:-

Existing	Revised
1. B.E/ B.Tech. / B.S and M.E / M.Tech / M.S OR Integrated M.Tech in relevant branch with first class or equivalent in any one of the degree. 2. Without prejudice to above, the following may be considered desirable. <ul style="list-style-type: none"> <li>• Teaching, Research, Industrial and / OR Professional experience in a reputed Organization.</li> </ul>	B.E/ B.Tech. / B.S and M.E / M.Tech / M.S  <b>OR</b> Integrated M.Tech in relevant branch with first class or equivalent in any one of the degree.  <b>OR</b> Ph.D. in Computer Science & Engineering along with MCA

- |  |  |
|--|--|
| • Papers presented at Conferences and/<br>OR published in refereed journal |  |
|--|--|

2. Specializations for the post of Assistant Professor in Physiotherapy is revised on the recommendations of the Chairperson, Dept. of Physiotherapy as under:-

Existing	Revised
Cardio Pulmonary/ Neurology	Cardio Pulmonary/ Neurology/ Musculoskeletal /Sports

Other conditions will remain same.

- Item No.EC/38/16: To note the sanction of five (05) teaching posts (Assistant Professors) for Psychology and B.Tech (EV) by the State Govt. vide memo no. 20/11-2015 UNP(1) dt. 05.12.2025.**

It is brought to kind notice of the Executive Council that the State Govt. vide memo no. 20/11-2015 UNP(1) dt. 05.12.2025 (**Annexure-P, page-113**) has sanctioned 05 following Teaching posts for the Dept. of Psychology and B.Tech.(EV) subject to condition that the expenditure involved in the matter will be borne within the sanctioned budget for the year 2025-26:-

Sr.No.	Name of the Department	Name of the post	No. of Posts	Pay Scale
1	Psychology	Associate Professor	01	13 A
		Assistant Professor	02	10
2	B.Tech.(EV)	Assistant Professor	02	10
<b>Total Posts</b>			<b>05</b>	

The above is issued with the concurrence of the Finance Department issued vide U.O No. 60/26/2017-2FDII/23037 dt. 20.11.2025.

- Item No.EC/38/17: To Consider and approve the revised Selection Criteria and Syllabus of written test for the non-teaching posts.**

It is brought to kind notice the that the university has advertised the non-teaching posts of Group-C i.e. Carpenter Gr-I, Clerk-cum-DEOs, Steno-Typist(Eng), Daftri and Group-D post i.e. Peons and as per its general instructions at point-17, ***“the Selection Criteria alongwith Syllabus for the respective posts will be notified later”***.

Therefore, it is proposed that the Selection Criteria and Syllabus for Written test for Group-C and D posts may allow to be considered at par with “Policy for recruitment to Group-C and D posts through CET-2024” notified by the State Govt. vide notification no. 42/119/2019-5HR-II dt. 2<sup>nd</sup> January 2025 or as amended time to time by the State Govt. (**Annexure- Q, pages- 114-121**) for the non-teaching posts Group-C and D being advertised

and same will be implemented for onwards advertisements for Group-C & D in supersession to all existing Selection Criteria and Syllabus for Group-C and D Posts.

The final selection on the eligible candidates who fullfills the eligibility conditions shall be based on the merit evaluated fully on the basis of marks scored in written test of max marks-100. Further, the skill test, if any is required for any post shall be conducted only be of qualifying & no weightage shall be given for the same in final selection.

**Item No.EC/38/18: To Consider and approve the eligibility qualification and rate of remuneration for engagement of Senior Placement Executive (on temporary basis) as recommended by the Committee in its meeting held on 15.12.2025 and allow to proceed for engagement of a suitable person on the post.**

As per the proposal of Training & Placement Officer for engagement of a Senior Placement Executive, the Vice-Chancellor constituted a Committee for proposing the eligibility qualification and rate of remuneration. The said committee in its meeting held on 15.12.2025 (**Annexure-R, page- 122**) resolved to recommend the eligibility qualification and rate of remuneration for engagement a suitable person as Senior Placement Executive as under:-

Eligibility qualification : B.Tech/B.E and MBA and Minimum 03 yrs of experience in placement.

Rate of remuneration : 50,000/- per month (consolidated)

The Vice-Chancellor considered the recommendations of committee and order to place before the Executive Council

**Item No.EC/38/19: Administrative & Financial Approval for Daily Expenses towards Refreshment and Stationery per Evaluation Centre.**

The University has established Spot Evaluation Centres at the University Teaching Departments (UTD) and about ten (10) affiliated colleges for conduct of the December 2025 examination evaluation process, with the objective of ensuring fair, transparent, and timely evaluation. For the said examination session, the University has adopted the system of “on-table marking”.

Each Evaluation Centre is expected to function for approximately 45 working days during the evaluation period.

In this regard, it is proposed to accord administrative and financial approval for allocation of an amount of Rs. 300/- per day per Evaluation Centre, subject to a maximum ceiling of Rs. 10,000/- per Evaluation Centre. The sanctioned amount shall be utilized exclusively for meeting minor operational expenses, such as tea/refreshments for evaluators and essential stationery items required during the evaluation process.

The Centre Coordinator concerned shall be responsible for ensuring proper utilization of the sanctioned amount for the approved purposes and for maintaining all relevant records in accordance with the prescribed University norms and procedures.

Further, the Vice-Chancellor has approved to place the item before the Executive Council.

Hence, the item.

*Any other item with the permission of the Chair.*

**Sd/-  
Secretary  
Executive Council**